

**PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS**  
**MARCH 16, 2016**

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, March 16, 2016 at 7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 7:00 p.m.

Invocation.

Pledge of Allegiance.

Opening Roll Call:

Present: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Erickson, Zima, Evans, Kaye, Buckley, Landwehr, Dantine, Katers, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund

Excused: Haefs, La Violette                      Late: Fewell (7:05pm)

Total Present: 24                      Total Excused: 2

**No. 1 -- ADOPTION OF AGENDA.**

Chairman Moynihan amended the agenda by striking items #11a-c (Closed Session) and moving item #10d (Resolution to Approve Support of Family Access Solutions Programs) after item #8.

A motion was made by Supervisor De Wane and seconded by Supervisor Kaster **“to adopt the agenda as amended.”** Voice vote taken. Motion carried unanimously with no abstentions.

**\*Presentations\***

Commendations for their service to the Brown County Board of Supervisors were read into the record and presented to Supervisor Jamir, Supervisor Kaye and Supervisor Robinson. Commendations were also read into the record for Supervisor Haefs and Supervisor La Violette, who were excused from tonight's meeting.

**No. 2 -- COMMENTS FROM THE PUBLIC:**

- a) Must be limited to items not on the agenda.
- b) State name and address for the record.
- c) Comments will be limited to five minutes.
- d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.

There were no comments from the public.

**No. 3 -- APPROVAL OF MINUTES OF FEBRUARY 17, 2016.**

A motion was made by Supervisor Kaye and seconded by Supervisor Clancy **“to approve”**. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 4 -- ANNOUNCEMENTS OF SUPERVISORS.**

Supervisor Erickson reminded the Board about the discounted prescription drug card program in Brown County through NACO. He has applications on hand if anyone needs them. He stated he received a call from NACO and was informed that the program has now added dental plans and a limited health service plan. Supervisor Erickson stated he was told that Brown County has 3-4 times as many applicants for this program than anywhere else in the state. So, people are utilizing the program.

Supervisor Sieber congratulated both the men's and women's UWGB basketball teams on their season and for their upcoming NCAA tournament participation. Supervisor Sieber also acknowledged the passing of Rosemary Hinkfuss, former Board Supervisor and State Representative, who recently passed away.

Supervisor Robinson thanked former Health Director Chua Xiong for her work as director of the Health Department.

Supervisor Hoyer thanked Supervisor Schadewald and Supervisor Zima for attending the Kids in Crisis meeting with him a couple weeks ago. He stated this is an opportunity for children with mental health issues to receive the support they need.

Supervisor Zima requested that in the future, commendations presented to outgoing Supervisors be a little more personal. He thanked Supervisor Kaye for putting his all into his work all the time and for the outstanding work he did while on the Board. Supervisor Zima also thanked Supervisor Haefs for his 24 years as a Supervisor, adding that he brought common sense to the Board, has a “hard work” ethic and doesn't give up easily. He stated Supervisor Haefs will be missed.

Supervisor Clancy reminded all to stop and see the beautiful new indoor facility at Syble Hoppe School. He stated the dedication was last Monday and Brown County should be proud. Supervisor Clancy also invited everyone to Van Abel's in Hollandtown on Thursday night for the annual St. Patrick's Day event.

Supervisor Van Dyck stated from personal experience, the NACO dental plan that Supervisor Erickson mentioned earlier does work. He stated there are providers available and you can save money on basic services.

Supervisor De Wane also offered his congratulations to the men's and women's UWGB basketball teams. He stated the WIAA girls basketball tournament recently held in Green Bay was a well-run, successful event. He stated the tournament brings a lot to the entire county.

**No. 5 -- COMMUNICATIONS. None.**

**Late Communications:**

**No. 5a -- FROM SUPERVISORS VAN DYCK, LANDWEHR & CLANCY: REQUEST THAT THE HIGHWAY DEPARTMENT'S PROPOSED RECONSTRUCTION PLAN FOR COUNTY HIGHWAY ZZ FROM THE INTERSECTION WITH STATE HIGHWAY 57 TO THE VILLAGE OF WRIGHTSTOWN: 1. RECOGNIZES AND RESPECTS THE INPUT OF THE TOWN OF ROCKLAND AND THE TOWN OF WRIGHTSTOWN TOWN BOARDS AS WELL AS THE INPUT OF NUMEROUS LOCAL RESIDENTS; 2. PRESERVES THE HISTORIC & RURAL CHARACTER OF THE ROADWAY; 3. RECOGNIZES THE REDUCED TRAFFIC COUNT ON THE ROADWAY SINCE THE RECONSTRUCTION OF THE WRIGHTSTOWN BRIDGE; 4. RECOGNIZES THE CHANGE IN USER OF AND FUNCTION OF THE ROADWAY SINCE THE RECONSTRUCTION OF THE WRIGHTSTOWN BRIDGE FROM COMMUTER/HIGHWAY TO LOCAL RESIDENT/ROAD; 5. PRESERVES PRIVATE PROPERTY AND RIVER FRONTAGE BY MINIMIZING THE FOOTPRINT OF THE ROADWAY TO A MINIMUM STATUTORILY ACCEPTABLE WIDTH; BY ELIMINATING THE INCLUSION OF TURN OFFS; AND BY EXCLUDING AN OFF STREET BIKE TRAIL; 6. MINIMIZES THE COST OF THE RECONSTRUCTION IN ORDER TO PRESERVE LIMITED COUNTY FUNDS FOR MORE IMPACTFUL ROAD PROJECTS WITHIN THE COUNTY.**

Refer to Planning, Development & Transportation Committee.

**No. 5b -- FROM SUPERVISOR NICHOLSON: REQUESTING JUDGE ATKINSON TO REVIEW A COURT ORDER SEIZURE OF A VEHICLE WHEN THERE IS A CONVICTION OF OWI/DWI AND REVOCATED LICENSE.**

Refer to Public Safety Committee.

**No. 5c -- FROM SUPERVISORS NICHOLSON, DE WANE & VICE CHAIR LUND: REQUESTING AN UPDATE/PRESENTATION FROM BRAD TOLL, VISITOR CONVENTION BUREAU, MAYOR SCHMITT ON BOOKINGS, REVENUE GAIN OR LOSS AND WHY THERE ISN'T AN ESCALATOR IN THE KI CENTER.**

Refer to Education & Recreation Committee.

**No. 5d -- FROM SUPERVISOR HOYER: REQUESTING A FULL ACCOUNTING OF ATTENDANCE NUMBERS FOR THE PAST 3 FULL FISCAL YEARS FOR THE BROWN COUNTY VETERAN'S ARENA.**

Refer to Education & Recreation Committee.

**No. 5e -- FROM SUPERVISOR CLANCY: WRIGHTSTOWN BOAT LAUNCH – HAVE SIGNAGE TELLING BOATERS THAT AFTER LAUNCHING, THEIR VEHICLES AND TRAILERS MUST BE PARKED IN THE UPPER LEVEL OF THE PARK.**

Refer to Education & Recreation Committee.

**No. 6 -- APPOINTMENTS. None**

**No. 7a -- REPORT BY COUNTY EXECUTIVE.**

Executive Streckenbach advised the County Board that he and Dean Haen, Director of Port & Resource Recovery, went to the Great Lakes Commission meeting in Washington D.C. approximately 2 weeks ago and overall, it was a great trip. Executive Streckenbach stated he was able to meet personally with Sen. Johnson, Sen. Baldwin and Rep. Ribble and their staff to discuss several issues facing Brown County.

Executive Streckenbach stated Brown County's Child Support Agency will be recognized in Washington D.C. and discussing the success of their grant program for non-custodial parents, Supporting Parents Supporting Kids (SPSK).

Executive Streckenbach also stated the Honor Rewards Discount Program for veterans through Fidar Technologies is now available in Brown County thanks to the efforts of Jerry Polus and Cathy Williquette-Lindsay.

Executive Streckenbach read a letter from Ed Yanke, MAVIS Div. 12, regarding a Fire Emergency Response Plan.

Executive Streckenbach shared brief personal stories about each outgoing Supervisor and thanked them for their work.

Executive Streckenbach advised anyone who hasn't seen the courtyard at Syble Hoppe to do so. He offered thanks to the Principal and staff as this courtyard was done without any Brown County dollars.

Executive Streckenbach reported that Chua Xiong has resigned as Director at the Health Department. He wished her well in her future endeavors and stated an interim Director has been appointed and that he has already begun the posting process for the position.

**No. 7b -- REPORT BY BOARD CHAIRMAN.**

Chairman Moynihan thanked the County Board for their diligence and hard work for the constituents of Brown County. He also thanked the outgoing Supervisors, shared personal stories about each of them, and wished them well in their retirements.

Chairman Moynihan wished good luck to those Supervisors on the upcoming April 5<sup>th</sup> ballot for re-election.

**No. 8 -- OTHER REPORTS.   None.**

**(No. 10d taken at this time.)**

**No. 10d-- RESOLUTION TO APPROVE SUPPORT OF FAMILY ACCESS SOLUTIONS PROGRAMS.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, Family Access Solutions (FAS) has been fulfilling an important gap in child services for Brown County Court through facilitation of court-ordered visitations since 2012; and

**WHEREAS**, Family Access Solutions provides services to families who are experiencing changes due to separation, divorce, custody disputes, establishing or re-establishing parent/child relationships; and

**WHEREAS**, Family Access Solutions serves these families by providing supervised visits, Skype visits, telephone visits, supportive visits, and monitored exchanges and offering these arrangements during challenging times for families and individuals; and

**WHEREAS**, for the last three years, a federal grant entitled Safe Haven has completely funded the program in Brown County; and

**WHEREAS**, the funding for this grant will be exhausted in fiscal year 2016 and funding for the program must be found in order for the program to continue to offer these services to the families in Brown County; and

**WHEREAS**, Family Access Solutions has attempted to secure funding without success and will continue efforts to secure sustainable funding during 2016; and

**WHEREAS**, Brown County has set aside \$1.1 million dollars for Mental Health Initiatives and there will be a projected surplus of \$100,000.

**NOW, THEREFORE, BE IT RESOLVED**, that the Brown County Board of Supervisors will provide Family Access Solutions \$60,000 from the Human Services' Mental Health fund for the continuation of family visitation services during 2016 offered to Brown County families after the publication date of this resolution.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 03/18/2016

Authored by: Administration Department  
Approved as to form by Corporation Counsel

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The \$60,000 will come from the Human Services' Mental Health fund account.*

A motion was made by Supervisor Campbell seconded by Supervisor Robinson **"to adopt"**.

A motion was then made by Supervisor Robinson and seconded by Supervisor Erickson **"to suspend the rules and allow interested parties to address the Board"**. Voice vote taken. Motion carried unanimously with no abstentions.

Ursula Bunnell Timreck, Executive Director of Help of Door County, and Tami Polster Walls, Program Coordinator of Family Access Solutions addressed the Board and answered questions.

A motion was made by Vice Chair Lund and seconded by Supervisor De Wane **“to return to regular order of business”**. Voice vote taken. Motion carried unanimously with no abstentions.

Following discussion, a voice vote was then taken on the original motion **“to adopt”**. Motion carried unanimously with no abstentions.

**ATTACHMENT TO RESOLUTION 10D**  
**ON THE FOLLOWING PAGE**

DEPARTMENT OF ADMINISTRATION

*Brown County*

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

CHAD WEININGER

PHONE (920) 448-4037 FAX (920) 448-4036 WEB: www.co.brown.wi.us

DIRECTOR

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** March 3, 2016  
**REQUEST TO:** County Board of Supervisors  
**MEETING DATE:** March 16, 2016  
**REQUEST FROM:** Chad Weininger  
Department of Administration

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** Resolution to Approve Support of Family Access Solutions Program

**ISSUE/BACKGROUND INFORMATION:**

FAS requires additional funding to continue family visitation services to Brown County, families, and courts.

**ACTION REQUESTED:**

Approval of \$60,000 for 2016.

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$60,000
- b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
- c. Is it currently budgeted? ☐ Yes ☒ No
1. If yes, in which account? \_\_\_\_\_
2. If no, how will the impact be funded? H.S. Detoxification Account –  
201.076.180.182.700

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**



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**No. 9 -- Standing Committee Reports**

**No. 9a -- REPORT OF ADMINISTRATION COMMITTEE OF FEBRUARY 25, 2016.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **ADMINISTRATION COMMITTEE** met in regular session on February 25, 2016 and recommends the following:

1. Review minutes of:
  - a. Housing Authority (January 18, 2016). Receive and place on file.
2. Communication from Supervisor Campbell to direct Executive or Administration to provide to the full Board of Supervisors an update on the NEWEye Program and Brown County's role in that program including all costs. *No action taken.*
3. Communication from Supervisor Van Dyck re: I propose holding the balance in Treasurer's Budget Account #100-080-001-4907 Gain on Sale of Tax Deeded Lands for purposes of addressing future distressed property issues in the county versus returning the excess funds to the General Fund. To refer to the Treasurer, Planning and Finance to develop the proper accounting line item with the purpose of segregating the funds and development of criteria for those funds.
4. Child Support - Budget Status Financial Report for November, 2015. Receive and place on file.
5. Child Support - Departmental Openings Summary. Receive and place on file.
6. Child Support - Director's Report. Receive and place on file.
7. Corporation Counsel - 2015 to 2016 Carryover Funds. To approve.
8. Corporation Counsel - Monthly Report for January, 2016. Receive and place on file.
9. Technology Services, Monthly Report, Feb 2016. Receive and place on file.
10. Technology Services - Director's Report. Receive and place on file.
11. Human Resources - 2015 to 2016 Carryover Funds. To approve.
12. Human Resources - Budget Adjustment Request (#15-95): Any allocation from a department's fund balance. To approve.
13. Human Resources - Departmental Openings Summary. Receive and place on file.
14. Human Resources - Activity Report. Receive and place on file.
15. Human Resources - February Human Resources Report. Receive and place on file.
16. Dept. of Admin. - 2015 to 2016 Carryover Funds. To approve.
17. Dept. of Admin. - Budget Adjustment Request (#15-92): Reallocation of up to 10% of the originally appropriated funds between and levels of appropriation (based on lesser of originally appropriated amounts). To approve.
18. Dept. of Admin. - Departmental Opening Summary. Receive and place on file.
19. Dept. of Admin. - Budget Adjustment Log. Receive and place on file.
20. Dept. of Admin. - Director's Report. Receive and place on file.
21. Audit of bills. To pay the bills.

A motion was made by Supervisor De Wane and seconded by Supervisor Jamir **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.



**No. 9b --      REPORT OF EDUCATION & RECREATION COMMITTEE OF MARCH 3, 2016.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **EDUCATION & RECREATION COMMITTEE** met in regular session on March 3, 2016 and recommends the following:

1. Review Minutes of:
  - a. Library Board (January 21, 2016, February 9, 2016). Receive and place on file.
2. Golf Course - Superintendent's Report. Receive and place on file.
3. Park Mgmt. - Discussion re: The Fox River State Trail Plowing in Allouez. To direct staff to work with Allouez, De Pere and Green Bay to facilitate MOU's with each community so it can expanse from Porlier St. to Rockland.
4. Park Mgmt. - Discussion re: Adventure Park Business Plan. Receive and place on file.
5. Park Mgmt. - January 2016 Park Attendance and Field Staff Reports. Receive and place on file.
6. Park Mgmt. - Assistant Director's Report. Receive and place on file.
7. Park Mgmt. - 2015 to 2016 Carryover Funds. To approve.
8. NEW Zoo - Director's Report and ZOO Monthly Activity Reports for March, 2016. Receive and place on file.
9. NEW Zoo - 2015 to 2016 Carryover Funds. To approve.
10. Museum Director's Report. Receive and place on file.
11. Library - Presentation of the 2015 Annual Report to State. Receive and place on file.
12. Library - Director's Report. Receive and place on file.
13. Library - 2015 to 2016 Carryover Funds. To approve.
14. Audit of bills. To pay the bills.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Katers "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9bi --      REPORT OF SPECIAL EDUCATION & RECREATION COMMITTEE OF MARCH 16, 2016.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **EDUCATION & RECREATION COMMITTEE** met in special session on March 16, 2016 and recommends the following:

1. Library – Discussion and approval of low bid for the lower level work to be done on the Central library. Motion pending Special Ed & Rec meeting of March 16, 2016. Motion to approve base bid \$225,225 with alternate 3 \$1,890 for a net bid of \$223,335 was made by Supervisor Gruszynski and seconded by Supervisor Katers. Motion carried unanimously.

A motion was made by Supervisor De Wane and seconded by Supervisor Gruszynski “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9c--      REPORT OF EXECUTIVE COMMITTEE OF MARCH 7, 2016**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **EXECUTIVE COMMITTEE** met in regular session on March 7, 2016 and recommends the following:

1. Vacant Budgeted Positions - Child Support – Clerk/Typist II - Vacated – 2/15/16.
2. Vacant Budgeted Positions - Clerk of Courts – Deputy Clerk of Courts I - Vacated – 2/29/16.
3. Vacant Budgeted Positions - Clerk of Courts – Deputy Clerk of Courts I (.8 FTE) - Vacated – 3/7/16.
4. Vacant Budgeted Positions - District Attorney – Legal Assistant I - Vacated – 3/11/16.
5. Vacant Budgeted Positions - Human Resources – Human Resources Associate - Vacated – 3/11/16.
6. Vacant Budgeted Positions - Human Services – Economic Support Specialist - Vacated – 2/1/16.
7. Vacant Budgeted Positions - Human Services – Lead Economic Support Specialist - Vacated – 2/8/16.
8. Vacant Budgeted Positions - Human Services – Financial Supervisor - Vacated – 2/12/16.
9. Vacant Budgeted Positions - Planning & Land Services – Admin Secretary - Vacated – 3/1/16.
10. Vacant Budgeted Positions - Planning & Land Services – Survey Crew Chief - Vacated – 2/29/16.
11. Vacant Budgeted Positions - Public Works (Facilities) – Housekeeper (.5 FTE) - Vacated – 2/1/16.
12. Vacant Budgeted Positions - Public Works (Facilities) – Housekeeper Lead - Vacated – 3/1/16.
13. Vacant Budgeted Positions - Public Works (Highway) – Superintendent - Vacated – 3/4/16.
14. Vacant Budgeted Positions - UW-Extension – Secretary III (.5 FTE) - Vacated – 2/26/16.
  - i. Suspend the rules and take Items 1-14 together.
  - ii. Approve Items 1-14.
15. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the legal bills.
16. Communication from Supervisor Evans re: Discussion on the possible uses for the savings in the reduction of bond payments. Maintenance, promotion of Brown County, Room Tax Stabilization Fund. To hold one month.
17. Resolution re: Change in Table of Organization for the Health Department Public Health Educator. To approve. See Resolutions & Ordinances.
18. Ordinance Amending Sections 4.93 of Chapter 4 of the Brown County Code entitled “Grievance Procedure.” To hold one month. See Resolutions & Ordinances.
19. County Executive Report. *No report; no action taken.*
20. Internal Auditor Report.
  - a) Monthly Status Update (February 1 – February 29, 2016). Receive and place on file.
21. Human Resources Report. Receive and place on file.

- a) Discussion regarding the calculation for the wage adjustment of the .5%, 1%, 2% and 3%. *February Motion: To refer back to Administration to recalculate the 2016 wage increases to compare the 2015 pay to the 2015 market rates and bring back fiscal impact in a month. To approve the 2% and have Administration draft a resolution to change the rounding.*
- b) Review and approval of Request for Services for Employee Classification and Compensation Study. To approve the RFP as presented.

A motion was made by Vice Chairman Lund and seconded by Supervisor Kaye “**to adopt**”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE OF FEBRUARY 24, 2016.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **HUMAN SERVICES COMMITTEE** met in regular session on February 24, 2016 and recommends the following:

1. Review Minutes of:
  - a) Human Services Board (December 10, 2015, January 14, 2016 & February 11, 2016).
  - b) Mental Health Ad Hoc Committee (December 3, 2015). To approve Items 1a&b.
2. Communication from Supervisor Zima re: That the County Board review the charges made to bars and restaurants for their licenses to determine if they're being charged inappropriately, if there are two beverage bars within the respective facility. Also, please notify the Brown County Tavern League as they have an interest in this matter. Receive and place on file. Carried 3 to 1.
3. Communication from Supervisor Campbell re: To direct Health and Human Services Committee to look into possible ways to continue court-appointed, supervised visit program. That our Family Court Commissioners and Brown County Judges continue to refer families. For Family Access Solutions to talk to staff, have a conversation to see if something can be worked out for them to work together on this and to continue the program in some level if it makes sense for the county as well as your program and to be open to the possibility of bringing something to the March County Board meeting for discussion and refer it to Public Safety for consideration to fund it.
4. Communication from Supervisor Campbell re: To look into an increase to nine members, the Brown County Board of Health to include another Brown County Board Supervisor, preferably from the rural area of Brown County. Receive and place on file.
5. Communication from Supervisor Hoyer re: In light of Health Director's request for more assistance in researching the health impacts of wind turbines and due to the way that this single issue has dominated and perhaps overwhelmed the conversation, direction, and makeup of the Health Board, I propose that a separate task force be formed to study the health impacts of wind turbines; this task force would be composed of scientists, physicians, citizens, and supervisors. This will allow the Health Board to more comprehensively focus on the myriad of health issues faced by Brown County citizenry while this new group could specifically pursue answers to the health issues faced by the citizens most impacted by wind turbines. Receive and place on file.

6. Communication from Chair Evans re: To review the holiday work schedule at the Community Treatment Center. Receive and place on file.
7. Health Dept. & Veterans Service Office - 2015-2016 Carryover Funds. To approve.
8. Human Services Dept. - 2015-2016 Carryover Funds. To approve.
9. Human Services Dept. - Budget Adjustment Request (#15-91): Any increase in expenses with an offsetting increase in revenue. To approve.
10. Human Services Dept. - Executive Director's Report. Receive and place on file.
11. Human Services Dept. - Financial Report for Community Treatment and Community Programs. Receive and place on file.
12. Human Services Dept. - Statistical Reports.
  - a) CTC Staff – Double Shifts Worked.
  - b) Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
  - c) Monthly Inpatient Data – Bellin Psychiatric Center.
  - d) Child Protection – Child Abuse/Neglect Report.
  - e) Monthly Contract Update.
    - i. To suspend the rules and take Items 12a-e together.
    - ii. Receive and place on file Items 12a-e.
13. Human Services Dept. - Request for New Non-Continuous Vendor. To approve.
- 13a. Health Dept. - Resolution re: Change in Table of Organization for the Health Department Public Health Educator. To approve. See *Resolutions & Ordinances*.
- 13ai. Health Dept. - Budget Adjustment Request (16-10): Any increase in expenses with an offsetting increase in revenue. To approve.
- 13b. Health Dept. - Director's Report. *No action taken.*
- 13bi. Health Dept. - What are the plans for the Brown County Health Department as it pertains to the Zika Virus for this upcoming spring and/or summer for Brown County? Receive and place on file.
- 13bii. Health Dept. - Per your decision as it relates to your decision regarding the wind turbines and that they do not affect people in Brown County (per your presentation at the last Human Services Committee). Please provide the written document(s)/report(s) you used for your disposition of each document submitted to you, including how it met or failed to meet each of the 8 criteria you used for selecting documents you felt either met or failed to meet your criteria. The public has asked for this and I feel it is warranted as we have a transparent government and it is important for people to see how you came to your conclusion. Receive and place on file.
14. Audit of bills. To pay the bills.

A motion was made by Supervisor Hoyer and seconded by Supervisor Robinson **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9di-- REPORT OF SPECIAL HUMAN SERVICES COMMITTEE OF MARCH 16, 2016.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **HUMAN SERVICES COMMITTEE** met in special session on March 16, 2016 and recommends the following:

1. Resolution to Approve Support of Family Access Solutions Programs. *Motion pending Special Human Services meeting of March 16, 2016. A motion to approve was made by Supervisor Hoyer and seconded by Supervisor Robinson. Motion carried unanimously.*

A motion was made by Supervisor Zima and seconded by Supervisor Campbell “to adopt”. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE OF FEBRUARY 22, 2016.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE** met in regular session on February 22, 2016 and recommends the following:

1. Review minutes of:
  - a. Harbor Commission (December 14, 2015). Receive and place on file.
  - b. Planning Commission Board of Directors (November 4, 2015). Receive and place on file.
2. Communication from Supervisor Schadewald re: This letter is my request for the revenue received from Duke Energy for the Shirley Wind Farm to be allocated toward a medical study of the effects of the Shirley Wind Farm wind turbines on the health of local residents. Receive and place on file.
3. Communication from Supervisor Gruszynski re: That Brown County create a subcommittee to recommend a redistricting proposal for possible mapping criteria, map content and the establishment of a citizen redistricting commission consisting of 9 members to evaluate this proposal and redistricting reform. The subcommittee will be made up of three county supervisors, a League of Women’s Voters of Greater Green Bay representative, a J.O.S.H.U.A. representative, a Migration Advocacy Network representative and a political science professor from University of Wisconsin Green Bay or St. Norbert College. Receive and place on file.
4. Communication from Supervisor Van Dyck re: As soon as weather permits, request that the Highway Department conduct an updated traffic study of Hwy ZZ. To do a traffic county this spring, weather permitting and with the amendment by Supervisor Landwehr to ask for it to be brought back to committee as soon as it was completed.
5. Airport - Ground Transportation Ordinance update. Receive and place on file.
6. Airport - Departmental Openings Summary. Receive and place on file.
7. Airport - Director’s Report. Receive and place on file.
8. Planning Comm. - Update re: Development of the Brown County Farm property – *standing item.* Receive and place on file.
9. Public Works - Summary of Operations. Receive and place on file.
10. Public Works - Discussion regarding Public Works Policies. Receive and place on file.
11. Public Works - Director’s Report. Receive and place on file.
12. Port & Resource Recovery - Resolution Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation’s Harbor Assistance Program and Statement of Intentions. To approve. See Resolutions & Ordinances.
13. Port & Resource Recovery - 2015 Port Annual Report. To approve.

14. Port & Resource Recovery - Corps Final Accounting for the Cat Island Project. To approve.
15. Open Session: Discussion and possible action regarding an interim investigation on certain disciplinary activities in the Brown County Public Works Department. Enter into closed session.
16. Closed Session: A non-evidentiary closed session to discuss an interim investigation on certain disciplinary activities in the Brown County Public Works Department. Pursuant to Wis. Stat. § 19.85(1)(b), any meeting of a governmental body may be convened in closed session for purposes of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter. And, pursuant to Wis. Stat., § 19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Return to regular order of business.
17. Reconvene in Open Session: Discussion and possible action regarding an interim investigation on certain disciplinary activities in the Brown County Public Works Department. *No action taken.*
18. Audit of bills. *No action taken.*

A motion was made by Supervisor Erickson and seconded by Supervisor Dantine **“to adopt”**. Supervisor Gruszynski requested #3 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

3. Communication from Supervisor Gruszynski re: That Brown County create a subcommittee to recommend a redistricting proposal for possible mapping criteria, map content and the establishment of a citizen redistricting commission consisting of 9 members to evaluate this proposal and redistricting reform. The subcommittee will be made up of three county supervisors, a League of Women’s Voters of Greater Green Bay representative, a J.O.S.H.U.A. representative, a Migration Advocacy Network representative and a political science professor from University of Wisconsin Green Bay or St. Norbert College. Receive and place on file.

A motion was made by Supervisor Gruszynski and seconded by Supervisor Robinson **“to amend this communication”**.

Following discussion, a motion was then made by Supervisor Van Dyck and seconded by Supervisor Landwehr **“to refer #3 back to Planning, Development and Transportation Committee”**.

Following further discussion, and per the opinion of Corporation Counsel not to amend the communication, a motion was made by Supervisor Buckley and seconded by Supervisor Dantine **“to accept #3”**. Roll call vote taken.

Roll Call Vote:

Ayes: De Wane, Nicholson, Erickson, Zima, Evans, Kaye, Buckley, Landwehr, Dantinne, Katers, Kaster, Van Dyck, Jamir, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Fewell

Nayes: Sieber, Hoyer, Gruszynski, Robinson

Excused: Haefs, La Violette

Total Ayes: 20                      Total Nayes: 4                      Total Excused: 2

Motion carried.

**No. 9f -- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF FEBRUARY 22, 2016.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **LAND CONSERVATION SUBCOMMITTEE** met in regular session on February 22, 2016 and recommends the following:

1. Departmental Openings Summary. Receive and place on file.
2. Director's Report. *No action taken.*

A motion was made by Supervisor Dantinne and seconded by Supervisor Sieber **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.

**No. 9g -- REPORT OF PUBLIC SAFETY COMMITTEE OF MARCH 2, 2016.**

TO THE MEMBERS OF THE BROWN  
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **PUBLIC SAFETY COMMITTEE** met in regular session on March 2, 2016 and recommends the following:

1. Review Minutes of:
  - a. Fire Investigation Task Force Board of Directors (December 17, 2015). Receive and place on file.
  - b. Fire Investigation Task Force General Membership (December 3, 2015). Receive and place on file.
  - c. Traffic Safety Commission (January 21, 2016). Receive and place on file.
2. District Attorney - 2015 to 2016 Carryover Funds. To approve.
3. Public Safety Communications - 2015 to 2016 Carryover Funds. To approve.
4. Public Safety Communications - Director's Report. Receive and place on file.
5. Sheriff - 2015 to 2016 Carryover Funds. To approve.

6. Sheriff - Budget Adjustment (#16-11): Any allocation from the County's General Fund – To utilize anticipated excess funds from 2015 to address items not included in 2016 adopted budget: \$175,262 for Jail door security upgrades plus \$64,000 for two K-9 vehicles – To be distributed prior to meeting. Receive and place on file.
7. Sheriff's Report. Receive and place on file.
8. Medical Examiner Activity Spreadsheet. Receive and place on file.
9. Referred from Human Services Committee - Communication from Supervisor Campbell re: To direct Health and Human Services Committee to look into possible ways to continue court-appointed, supervised visit program. That our Family Court Commissioners and Brown County Judges continue to refer families. *Referred from February 24, 2016 Human Services Committee by the following motion: For Family Access Solution Program to talk to staff, have a conversation to see if something can be worked out for them to work together on this and to continue the program in some level if it makes sense for the county as well as their program and to be open to the possibility of bringing something to the March County Board meeting for discussion. Also refer it to Public Safety for consideration to fund it. To take \$60,000 out of the mental health initiative for funding of the Family Access Solutions program and ask the Human Services Committee to hold a special meeting prior to the next County Board meeting to approve the resolution for said transfer.*
10. Audit of bills. To approve the bills.

A motion was made by Supervisor Buckley and seconded by Supervisor Clancy **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.

#### **No. 10 -- Resolutions, Ordinances:**

#### **Budget Adjustments Requiring County Board Approval**

#### **No. 10a -- RESOLUTION APPROVING BUDGET ADJUSTMENTS TO VARIOUS DEPARTMENT BUDGETS**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, within the past 30 days departments have submitted the following adjustments to their departmental budgets that, per Wisconsin State Statutes, require approval by a 2/3 vote of the full County Board:

- |             |   |                          |
|-------------|---|--------------------------|
| 15-91<br>HS | A grant was received from Brown County United Way to fund a full-time Community Response Social Worker at BCHS in November 2014. Because the position was not in place until February 2015, the revenue was deferred to 2015. This position was not budgeted in 2015. | <b>Amount:\$56,282</b>   |
| 15-95<br>HR | Increase Short Term Disability claims account for 2015 actual expenses – the offset will be within the Short Term Disability fund.  | <b>Amount: \$184,082</b> |



16-10 Cons Contracts PHHS Grant – This is a contract amendment to a previously approved grant.  
Health The CDC requires Preventive Health and Health Services Block Grant funds to be used on evidence-based strategies, best practices or promising practices. The Brown County Health Department will conduct a Rabies Quality Improvement project and this requires increasing the hours for a current health educator from .80 to 1.0 FTE

**Amount: \$16,562**

and,

**WHEREAS**, these budget adjustments are necessary to ensure activities are appropriated and accounted for properly.

**NOW, THEREFORE, BE IT RESOLVED**, that the Brown County Board of Supervisors hereby approves the above listed budget adjustments.

Respectfully submitted,

ADMINISTRATION COMMITTEE  
HUMAN SERVICES COMMITTEE

Approved By: /s/ Troy Streckenbach Date: 03/18/2016

Authored by Administration

*Fiscal Note: The fiscal impact is as described in each individual budget adjustment listed above.*

A motion was made by Supervisor Hoyer and seconded by Supervisor Sieber **“to adopt”**.  
Voice vote taken. Motion carried unanimously with no abstentions.

**ATTACHMENTS TO RESOLUTION 10A**  
**ON THE FOLLOWING PAGES**

# BUDGET ADJUSTMENT REQUEST

## Category

- ☐ 1 Reallocation from one account to another in the same level of appropriation
- ☐ 2 Reallocation due to a technical correction that could include:
  - Reallocation to another account strictly for tracking or accounting purposes
  - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)
- ☐ 5 b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
- ☐ 6 Reallocation between two or more departments, regardless of amount
- ☒ 7 Any increase in expenses with an offsetting increase in revenue
- ☐ 8 Any allocation from a department's fund balance
- ☐ 9 Any allocation from the County's General Fund

## Approval Level

15-91

Dept Head  
Director of Admin  
  
County Exec  
County Exec  
Admin Committee  
Oversight Comm  
2/3 County Board  
Oversight Comm  
2/3 County Board  
Oversight Comm  
2/3 County Board  
Oversight Comm  
Admin Committee  
2/3 County Board

## Justification for Budget Change:

A grant was received from Brown County United Way to fund a full-time Community Response Social Worker at BCHS in November 2014. Because the position wasn't in place until February 2015, the revenue was deferred to 2015. This position was not budgeted for in 2015.

Amount: \$56,282

2015 Budget Adjustment

T: \$56,282

| Increase                            | Decrease                 | Account #                     | Account Title               | Amount |
|-------------------------------------|--------------------------|-------------------------------|-----------------------------|--------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 201.076.140.144.5100.ENGGrant | Regular Earnings - EN Grant | 39,397 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 201.076.140.144.5110.ENGGrant | Fringe Benefits - EN Grant  | 16,885 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 201.076.140.144.4309.UnitedEN | Other Revenue - EN Grant    | 56,282 |
| <input type="checkbox"/>            | <input type="checkbox"/> |                               |                             |        |

*Erik P. ...*  
Signature of Department Head

## AUTHORIZATIONS

*[Signature]*  
Signature of DOA or Executive  
Date: 1/26/16

Department: Human Services  
Date: 1/14/2016

Revised 4/1/14

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## BUDGET ADJUSTMENT REQUEST

15-95

### Category

### Approval Level

- |   |  |
|---|--|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation<br><input type="checkbox"/> 2 Reallocation due to a technical correction that could include:<br>• Reallocation to another account strictly for tracking or accounting purposes<br>• Allocation of budgeted prior year grant not completed in the prior year<br><input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation<br><input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)<br><input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)<br><br><input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.<br><input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount<br><input type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue<br><input checked="" type="checkbox"/> 8 Any allocation from a department's fund balance<br><br><input type="checkbox"/> 9 Any allocation from the County's General Fund | Dept Head<br>Director of Admin<br><br><br><br><br><br><br><br><br><br>County Exec<br>County Exec<br><br>Admin Committee<br><br><br>Oversight Comm<br>2/3 County Board<br><br>Oversight Comm<br>2/3 County Board<br><br>Oversight Comm<br>2/3 County Board<br><br><u>Oversight Comm</u><br><u>2/3 County Board</u><br><br>Oversight Comm<br>Admin Committee<br>2/3 County Board |
|---|--|



### Justification for Budget Change:

Increase Short Term Disability claims account for 2015 actual expenses—the offset will be within the Short Term Disability fund.

2015 Budget Impact: \$184,082

| Increase                            | Decrease                            | Account #            | Account Title                                | Amount    |
|-------------------------------------|-------------------------------------|----------------------|--|-----------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 753.064.035.5400.400 | Claims Short Term Disability                 | \$184,082 |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 753.3000             | Short Term Disability Insurance Fund Balance | \$184,082 |
| <input type="checkbox"/>            | <input type="checkbox"/>            |                      |  |           |
| <input type="checkbox"/>            | <input type="checkbox"/>            |                      |  |           |

### AUTHORIZATIONS

|   |  |
|---|--|
| <br>Signature of Department Head<br>Department: <u>JK</u><br>Date: <u>2/9/16</u> | <br>Signature of COA or Executive<br>Date: <u>2/9/16</u> |
|---|--|

Revised 8/21/14

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| Brown County<br>Fund Balance Recap<br>Budget Year 2016 |                    |  |                 |                 |                 |                 |                 |
|--|--------------------|--|-----------------|-----------------|-----------------|-----------------|-----------------|
| Fund   | Fund Acct Sub Acct | Account Description                      | 2010 per CAFR   | 2011 per CAFR   | 2012 per CAFR   | 2013 per CAFR   | 2014 per CAFR   |
| Casualty Insurance                                     | 751 3000           | Unrestricted                             | 3,301,921.16    | 3,165,787.01    | 2,797,064.90    | 3,106,361.01    | 3,470,048.00    |
| Workers Compensation Insurance                         | 752 3000           | Unrestricted                             | 704,058.24      | 382,194.14      | 60,339.29       | (184,002.30)    | (203,619.44)    |
| Short-term Disability Insurance                        | 753 3000           | Unrestricted                             | 95,698.93       | 130,947.38      | (84,154.25)     | 986,010.03      | 374,870.94      |
| Unemployment Compensation                              | 754 3000           | Unrestricted                             | 0.00            | 164,990.03      | 418,339.07      | 511,547.85      | 661,548.85      |
| ISF Governmental Activities                            | 996 3000           | Unrestricted                             | (151,257.62)    | (387,873.93)    | 2,212.45        | 234,583.13      | 438,258.17      |
| ISF Governmental Activities                            | 996                | Assets not equal to equity               |                 |                 | (115,825.26)    | (115,825.26)    | (115,825.26)    |
| Subtotal - Internal Service Funds                      |                    |  | 16,574,328.88   | 18,826,638.49   | 19,116,085.19   | 19,684,820.02   | 18,997,358.65   |
| GI LT Obligations Other Adjust                         | 598 3000           | Unrestricted                             | (52,432,341.27) | (50,345,033.84) | (41,675,782.93) | (39,721,585.03) | (35,790,391.90) |
| GI LT Obligations Other Adjust                         | 598 3500           | Invested in Capital Assets               | (70,817,337.00) | (75,360,332.00) | (85,428,154.00) | (84,914,666.00) | (83,955,325.00) |
| GW Capital Assets                                      | 999 3500           | Invested in Capital Assets               | 174,146,213.27  | 183,482,835.87  | 201,801,146.76  | 205,366,433.26  | 211,027,090.80  |
|  |                    | Rounding effect                          | (0.88)          | 0.48            | (3.02)          | (1.25)          | 1.04            |
| Subtotal - GASB 34 conversion funds                    |                    |  | 50,896,534.12   | 57,727,779.51   | 74,197,206.81   | 86,730,180.96   | 91,872,374.94   |
| Government Wide  |                    |  | 313,237,924.00  | 322,598,175.00  | 337,242,630.00  | 333,146,154.00  | 340,228,300.00  |
| Aging Resource Center                                  | 900 3000           | Unrestricted                             | 2,340,932.00    | 1,649,182.47    | 2,181,298.37    | 2,776,110.82    | 2,286,532.05    |
| Aging Resource Center                                  | 900 3100           | Restricted                               | 0.00            | 146,212.00      | 92,296.00       | 98,231.00       | 412,434.00      |
| Aging Resource Center                                  | 900 3300 200       | Assigned - Subsequent Years Expenditures | 43,057.00       | 0.00            | 0.00            | 0.00            | 0.00            |
| Aging Resource Center                                  | 900 3500           | Invested in Capital Assets               | 0.00            | 632,855.78      | 541,066.88      | 466,966.82      | 955,629.25      |
|  |                    | Rounding effect                          | 0.00            | (0.25)          | 0.05            | 0.36            | 1.70            |
| Total - Component Unit (ADRC)                          |                    |  | 2,383,989.00    | 2,422,259.00    | 2,814,652.00    | 3,341,309.00    | 3,654,587.00    |
| Dog Licenses   | 802 3000           | Unrestricted                             | 972.99          | 0.00            | 0.00            | 0.00            | 0.00            |
| Dog Licenses   | 802 3100           | Restricted                               | (8,283.09)      | (20.00)         | 0.00            | 0.00            | 0.00            |
| Drainage Districts                                     | 803 3000           | Unrestricted                             | 13,051.79       | 13,051.79       | 13,051.79       | 13,051.79       | 13,051.79       |
| Drainage Districts                                     | 803 3100           | Restricted                               | (9,696.90)      | 6,963.28        | 11,576.07       | (5,181.71)      | (10,733.51)     |
| Agency Funds not included in CAFR                      |                    |  | (3,955.21)      | 19,999.67       | 24,827.86       | 7,870.68        | 2,318.28        |

X:\Accounting &amp; Finance\Budget\Annual Budget\2016\Financial Information\Fund Balance recap 2016

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# Budget Performance Report

Fiscal Year to Date 12/31/15  
Include Rollup Account and Rollup to Account

| Account  | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year Total |
|--|---------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| <b>Fund 753 - Short-Term Disability Insurance</b>        |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>REVENUE</b>   |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>Department 064 - Human Resources</b>                  |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>Division 035 - Short-Term Disability Insurance</b>    |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>4800 - Intra-county charge</b>                        |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>4905 - Interest</b>                                   |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>Department 064 - Human Resources Totals</b>           |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>REVENUE TOTALS</b>                                    |                     |                |                   |                |                            |                  |                  |                           |               |                  |
|  |                     | 448,696.00     | .00               | 448,696.00     | 38,878.00                  | .00              | 451,678.00       | (2,982.00)                | 101%          | 448,696.00       |
|  |                     | 825.00         | .00               | 825.00         | .00                        | .00              | 1,199.21         | (374.21)                  | 145%          | 1,414.34         |
|  |                     | \$449,521.00   | \$0.00            | \$449,521.00   | \$38,878.00                | \$0.00           | \$452,877.21     | (\$3,356.21)              | 101%          | \$450,075.41     |
|  |                     | \$449,521.00   | \$0.00            | \$449,521.00   | \$38,878.00                | \$0.00           | \$452,877.21     | (\$3,356.21)              | 101%          | \$450,075.41     |
|  |                     | \$449,521.00   | \$0.00            | \$449,521.00   | \$38,878.00                | \$0.00           | \$452,877.21     | (\$3,356.21)              | 101%          | \$450,075.41     |
| <b>EXPENSE</b>   |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>Department 064 - Human Resources</b>                  |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>Division 035 - Short-Term Disability Insurance</b>    |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>Claims</b>  |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>5400 - Claims</b>                                     |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>5400.210 - Claims Subrogation recovery</b>            |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>5400.400 - Claims Short-term disability</b>           |                     |                |                   |                |                            |                  |                  |                           |               |                  |
| <b>5400 - Claims Totals</b>                              |                     |                |                   |                |                            |                  |                  |                           |               |                  |
|  |                     | 348,480.00     | .00               | 348,480.00     | 109,610.37                 | .00              | (6,203.09)       | 6,203.09                  | +++           | (9,253.44)       |
|  |                     | .00            | .00               | .00            | .00                        | .00              | 556,621.47       | (208,141.47)              | 160%          | 434,377.73       |
|  |                     | \$348,480.00   | \$0.00            | \$348,480.00   | \$109,610.37               | \$0.00           | \$550,418.38     | (\$201,938.38)            | 158%          | \$425,118.20     |
|  |                     | .00            | .00               | .00            | .00                        | .00              | .00              | .00                       | +++           | 1,455.00         |
|  |                     | 102,922.00     | .00               | 102,922.00     | 7,052.30                   | .00              | 85,065.58        | 17,856.42                 | 83%           | 94,746.51        |
|  |                     | \$451,402.00   | \$0.00            | \$451,402.00   | \$116,662.67               | \$0.00           | \$635,483.96     | (\$184,081.96)            | 141%          | \$513,319.80     |
|  |                     | \$451,402.00   | \$0.00            | \$451,402.00   | \$116,662.67               | \$0.00           | \$635,483.96     | (\$184,081.96)            | 141%          | \$513,319.80     |
|  |                     | \$451,402.00   | \$0.00            | \$451,402.00   | \$116,662.67               | \$0.00           | \$635,483.96     | (\$184,081.96)            | 141%          | \$513,319.80     |
| <b>EXPENSE TOTALS</b>                                    |                     |                |                   |                |                            |                  |                  |                           |               |                  |
|  |                     | 449,521.00     | .00               | 449,521.00     | 38,878.00                  | .00              | 452,877.21       | (3,356.21)                | 101%          | 450,075.41       |
|  |                     | 451,402.00     | .00               | 451,402.00     | 116,662.67                 | .00              | 635,483.96       | (184,081.96)              | 141%          | 521,319.80       |
|  |                     | \$1,881.00     | \$0.00            | \$1,881.00     | (\$77,884.67)              | \$0.00           | (\$182,606.75)   | \$180,725.75              |               | (\$71,244.39)    |
| <b>Fund 753 - Short-Term Disability Insurance Totals</b> |                     |                |                   |                |                            |                  |                  |                           |               |                  |
|  |                     | 449,521.00     | .00               | 449,521.00     | 38,878.00                  | .00              | 452,877.21       | (3,356.21)                | 101%          | 450,075.41       |
|  |                     | 451,402.00     | .00               | 451,402.00     | 116,662.67                 | .00              | 635,483.96       | (184,081.96)              | 141%          | 521,319.80       |
|  |                     | \$1,881.00     | \$0.00            | \$1,881.00     | (\$77,884.67)              | \$0.00           | (\$182,606.75)   | \$180,725.75              |               | (\$71,244.39)    |
| <b>Grand Totals</b>                                      |                     |                |                   |                |                            |                  |                  |                           |               |                  |
|  |                     | 449,521.00     | .00               | 449,521.00     | 38,878.00                  | .00              | 452,877.21       | (3,356.21)                | 101%          | 450,075.41       |
|  |                     | 451,402.00     | .00               | 451,402.00     | 116,662.67                 | .00              | 635,483.96       | (184,081.96)              | 141%          | 521,319.80       |
|  |                     | \$1,881.00     | \$0.00            | \$1,881.00     | (\$77,884.67)              | \$0.00           | (\$182,606.75)   | \$180,725.75              |               | (\$71,244.39)    |

10a



# BUDGET ADJUSTMENT REQUEST

16-10

## Category

## Approval Level

- |  |   |
|--|---|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation   | Dept Head   |
| <input type="checkbox"/> 2 Reallocation due to a technical correction that could include:<br>• Reallocation to another account strictly for tracking or accounting purposes<br>• Allocation of budgeted prior year grant not completed in the prior year | Director of Admin                                     |
| <input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation   | County Exec   |
| <input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)   | County Exec   |
| <input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)   | Admin Committee                                       |
| <input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation.  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount  | Oversight Comm<br>2/3 County Board                    |
| <input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue  | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 8 Any allocation from a department's fund balance   | Oversight Comm<br>2/3 County Board                    |
| <input type="checkbox"/> 9 Any allocation from the County's General Fund   | Oversight Comm<br>Admin Committee<br>2/3 County Board |

## Justification for Budget Change: 2016 Budget Adjustments

CONS CONTRACTS PHHS Grant – This is a contract amendment to a previously approved grant. The CDC requires Preventive Health and Health Services Block Grant funds to be used on evidence-based strategies, best practices or promising practices. The Brown County Health Department will conduct a Rabies Quality Improvement project and this requires increasing the hours for a current health educator from .50 to 1.0 \$16,562

| Increase                            | Decrease                 | Account #            | Account Title                    | Amount   |
|-------------------------------------|--------------------------|----------------------|----------------------------------|----------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 100.060.300.5100     | CARS Regular Earnings            | \$11,387 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 100.060.300.5300.001 | CARS Supplies Office             | \$5,175  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 100.060.300.4302     | CARS State Grant and aid revenue | \$16,562 |

## AUTHORIZATIONS

Signature of Department Head  
 Department: Health  
 Date: 1-4-16

Signature of DOA or Executive  
 Date: 2/23/16 26'15

Revised 4/1/94

10a

## **Executive Committee**

**No. 10b --**     **ORDINANCE AMENDING SECTIONS 4.93 OF CHAPTER 4 OF THE BROWN COUNTY CODE ENTITLED "GRIEVANCE PROCEDURE".**     Struck from the agenda.

## **Executive Committee and Human Services Committee**

**No 10c--**     **RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION FOR THE HEALTH DEPARTMENT PUBLIC HEALTH EDUCATOR.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the Brown County Health Department ("Health Department") has received a contract amendment to a previously approved Preventive Health and Health Services (PHHS) Block Grant. The CDC requires PHHS Block Grant funds to be used on evidence-based strategies, best practices or promising practices. This Grant will allow the Health Department the opportunity to conduct a Rabies Quality Improvement Project ("Project"); and,

**WHEREAS**, this Project will improve and enhance the reporting capabilities for animal bites and will assist the Health Department in meeting the National Public Health Performance Standards; and,

**WHEREAS**, the Health Department has requested to increase its Public Health Educator Position ("Position") from 0.80 FTE to 1.00 FTE for purposes of completing said Project; and,

**WHEREAS**, funding for this increase will be provided by the contract amendment to the previously approved PHHS Block Grant; and,

**WHEREAS**, should the funding be eliminated, the Position will return to a 0.80 FTE in the Health Department table of organization; and,

**WHEREAS**, Human Resources in conjunction with the Health Department recommends, for the above-stated reasons, the increasing of the Public Health Educator Position from 0.80 FTE to 1.00 FTE in the Health Department table of organization.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors, that the Public Health Educator Position be increased from 0.80 FTE to 1.00 FTE in the Health Department table of organization; and

**BE IT FURTHER RESOLVED**, that, should the funding end, said Position will return to a 0.80 FTE in the Health Department table of organization.

**Budget Impact:**  
Health Department

| Annualized Budget Impact        | FTE    | Addition/<br>Deletion | Salary          | Fringe          | Total            |
|---------------------------------|--------|-----------------------|-----------------|-----------------|------------------|
| Public Health Educator          | (0.80) | Deletion              | \$(37,920)      | \$(11,330)      | \$(49,250)       |
| Public Health Educator          | 1.00   | Addition              | \$ 47,672       | \$ 12,965       | \$ 60,637        |
| <b>Annualized Budget Impact</b> |        |                       | <b>\$ 9,752</b> | <b>\$ 1,635</b> | <b>\$ 11,387</b> |

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The funding source is from the Prevention Health and Health Services Block Grant. 2/3rds Vote/Cat7.*

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Approved By: /s/Troy Streckenbach Date: 03/18/2016

Authored by Human Resources

Approved by Corporation Counsel's Office

A motion was made by Supervisor Evans and seconded by Supervisor Kaye **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.

**ATTACHMENTS TO RESOLUTION 10C**  
**ON THE FOLLOWING PAGES**



HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600



PHONE (920) 448-4071 FAX (920) 448-6277 WEB: [www.co.brown.wi.us](http://www.co.brown.wi.us)

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 02/09/16  
REQUEST TO: Human Services Committee  
MEETING DATE: 02/24/16  
REQUEST FROM: Brittany Zaehring  
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Change in Table of Organization for the Health Department (Public Health Educator)

**ISSUE/BACKGROUND INFORMATION:**

The Health Department has received a contract amendment to a previously approved Preventive Health and Health Services Block Grant. This grant will allow the Health Department the opportunity to conduct a Rabies Quality Improvement project.

**ACTION REQUESTED:**

Increase a Public Health Educator position from 0.80 FTE to 1.00 FTE in the Health Department table of organization to complete the project.

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact? ☒ Yes ☐ No
  - a. If yes, what is the amount of the impact? \$11,387 Annualized
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted? ☒ Yes ☐ No
    1. If yes, in which account? 100.060.300.5100
    2. If no, how will the impact be funded?

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

10c

**BROWN COUNTY  
POSITION DESCRIPTION**

**POSITION TITLE:** PUBLIC HEALTH EDUCATOR  
**REPORTS TO:** NURSE MANAGER  
**DEPARTMENT:** HEALTH

**JOB SUMMARY:**

Promotes health in the community setting through a variety of projects including, women's health issues, child injury prevention, immunization outreach, communicable disease and tobacco control.

**ESSENTIAL DUTIES:**

Maintains and prepares records and reports as required by the grant.

Communicates with staff, community, other community agencies and media on as needed basis regarding program area.

Participates in community events and committees relative to program area.

Disseminates information about program area to the public as is relevant to the issue through presentations, news releases, newsletter, web sites, social media, demonstrations and displays.

Provides information, referral and follow-up services as dictated by program area.

Identifies and/or develops program materials for use by consumers and other professional regarding programs area.

Coordinates the activities of a coalition, events and group meetings including scheduling, forwarding invitations and taking meeting minutes.

Develops, updates and implements outreach/marketing plans for program area.

Evaluates the effectiveness of program's activities including outcomes measurement; oversees program activities as indicated.

Conducts home assessments/visits as dictated by program need.

Plans, implements and teaches culturally relevant educational programs.

Conducts and collects ongoing assessments of community educational needs; create plans of work which address these needs within scope of this position.

Reaches and engages diverse audiences in ways that are inclusive and do not discriminate to ensure full access to programs, facilities and educational services.

Conducts and reports on program evaluations to improve program effectiveness and demonstrate value to programmatic and funding partners.

**NON-ESSENTIAL DUTIES:**

Represents the program on pertinent community committees as appropriate.

Performs other functions as specified in the requirements of the grant.

Performs related functions as assigned.

**MATERIALS AND EQUIPMENT USED:**

General Office Equipment

Computer and other technological devices

Equipment specific to certain project functions

Personal automobile

**MINIMUM QUALIFICATIONS REQUIRED:**

**Education and Experience:**

Bachelor's degree in Community Health Education or related field such as nursing, public administration, education; or equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities.

**Licenses and Certifications:**

Valid Wisconsin Driver's License

❖ Must have a dependable, insured vehicle for use during work

**Knowledge, Skills And Abilities**

Knowledge of biological sciences and human development.

Knowledge of and ability to utilize a computer and required software.

Ability to commit effectively both orally and in writing with medical care providers, educators, other staff members, students, community groups, services agencies, news media, representatives, volunteers and the public.

Ability to commit to the objectives of each project as dictated by the funding agency.

Ability to assume leadership roles in group activities.

Ability to do public speaking and make public presentations.

Ability to maintain data and reports and conduct data analysis.

Ability to be creative in identifying outreach strategies.

Ability to advocate for others on behalf of program goals.

Ability to establish and maintain effective working relationships with staff, community professionals and the public.

Ability to work the required hours of the position.

Ability to demonstrate skills in interpreting, utilizing and applying evidence-based information and research findings.

**PHYSICAL DEMANDS:**

Lifting 50 pounds maximum with frequent lifting and/ or carrying of objects weighing up to 20 pounds.

Intermittent standing, walking, sitting and driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing pulling or operating controls.

Frequent bending, twisting, squatting, climbing, reaching; occasional climbing.

Communicating orally in a clear manner.

Work performed in the community is sometimes subject to conditions that range from inclement weather to dangerous conditions such as snow/ice, cold, heat, noise, wetness/humidity, vibration, sudden temperature changes, and poor illumination at the job site due to travel on the job. Travel to and from field locations may subject worker to increased risk of driving hazards. Work locations may subject worker to communicable diseases, insects and other disease vectors, toxins, hazardous materials, chemicals and animals.

Occasional need to relate to members of the public who exhibit challenging, atypical or hostile behaviors and /or communication

Must be free from communicable disease.

\*This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in description.

Revised: 07/15/15

(No. 10d taken out of order, after #8 above.)

**Planning, Development & Transportation Committee**

**No. 10e -- RESOLUTION APPROVING THREE-YEAR STATEMENT OF INTENTIONS  
FOR WISCONSIN DEPARTMENT OF TRANSPORTATION'S HARBOR  
ASSISTANCE PROGRAM AND STATEMENT OF INTENTIONS.**

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**WHEREAS**, the attached Three-Year Harbor Development Statement of Intentions describes proposed improvements which are in the best interest of the Port of Green Bay; and,

**WHEREAS**, the Wisconsin Department of Transportation, in accordance with state statute, requires a statement of project intentions from local units of government intending to apply for federal and/or state aid related to harbor work of benefit to commercial transportation within the next three years; and,

**WHEREAS**, the Harbor Commission and the Planning, Development and Transportation Committee have carefully reviewed the estimated project costs, funding sources, physical locations and alternatives to the proposed projects; and,

**WHEREAS**, the total local matching funds required for the projects indicated as being funded through the Wisconsin Department of Transportation's Harbor Assistance Program range from twenty (20%) percent to fifty (50%) percent; and,

**WHEREAS**, this Three-Year Harbor Development Statement of Intentions is used by the Wisconsin Department of Transportation for planning purposes only and is not a petition for federal and/or state aid.

**NOW THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors that it hereby approves the attached Harbor Development Statement of Intentions.

Respectfully submitted,

Planning, Development and  
Transportation Committee

Approved By: /s/ Troy Streckenbach Date: 03/18/2016

Authored by: Port & Resource Recovery Department

Final Draft Approved as to form by Corporation Counsel

*Fiscal Note: This Resolution does not require an appropriation from the General Fund. This is an enabling Resolution for the County to apply for funds through the Wisconsin Department of Transportation's Harbor Assistance Program and is for planning purposes.*

A motion was made by Supervisor Dantine and seconded by Supervisor Landwehr **"to adopt"**.  
Voice vote taken. Motion carried with no abstentions.

## **ATTACHMENTS TO RESOLUTION 10E**

### **ON THE FOLLOWING PAGES**

**PORT & RESOURCE RECOVERY DEPARTMENT**

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN HAEN  
DIRECTOR

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** January 11, 2016  
**REQUEST TO:** Planning, Development and Transportation Committee  
**MEETING DATE:** March 16, 2016  
**REQUEST FROM:** Dean R. Haen, Director

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** Annual Resolution requirement as part of the WDOT Harbor Assistance Grant program

**ISSUE/BACKGROUND INFORMATION:** Annual Resolution requirement as part of the WDOT Harbor Assistance Grant program

**ACTION REQUESTED:**  
Approval

**FISCAL IMPACT:**

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

Is there a fiscal impact? Yes ☒ No

a. If yes, what is the amount of the impact?

b. If part of a bigger project, what is the total amount of the project? \$ 0

c. Is it currently budgeted? ☐ Yes ☐ No

1. If yes, in which account?

2. If no, how will the impact be funded?

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

10e

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2016**  
**Send to: WDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

GREEN BAY  
 Harbor Name

**Brown County (Brown County Port & Resource Recovery Department)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvements Proposed in Calendar Year 2017

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

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**PART I Project Description and Objective(s)**

**Project Name: Limestone Storage and Rail Loading Facility**

Great Lakes Calcium is looking to expand their limestone storage and rail loading ability upon Port property. The project will consist of a installing a rail spur and storage silos

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**PART II Project Resources**

|   |               |
|---|---------------|
| <u>Expected Funding Sources</u> (All types) | <u>Amount</u> |
| (a) WDOT (80%)                              | \$1,600,00    |
| (b) Brown County (20%)                      | \$ 400,000    |
| (c) Others                                  |               |
| (d)   | \$ 2,000,000  |
|   | Total         |

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**PART III Rank & Probability**

(a) Of the projects listed for the year noted above, this project is of 2nd priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:  
 (Circle One) High  
 Medium  
 Low

Prepared By: Dean Haen, Director  
Dave Nelson, Great Lakes Calcium  
 Date: January 31, 2016

10e



**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2016**  
**Send to: WDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County (Brown County Port & Resource Recovery Department)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvements Proposed in Calendar Year **2017**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

**PART I Project Description and Objective(s)**

**Project Name: Graymont North Dock Wall**

Rehabilitation of existing dock wall, to include major repairs to dock face, 920 feet of renewed sheet piling, replacing sheet anchors, replacing outside bumper guards, and installing new pavement between the dock wall and the new warehouse facility to facilitate across dock loading and unloading of commercial bulk product.

**PART II Project Resources**

**PART III Rank & Probability**

|   |                           |
|---|---------------------------|
| <u>Expected Funding Sources</u> (All types)   | <u>Amount</u>             |
| (a) <b>WI DOT HAP (80%)</b>                   | <b>\$856,000</b>          |
| (b) <b>Brown County (20%)<br/>(Graymont.)</b> | <b>\$214,000</b>          |
| (c)   |                           |
| (d)   |                           |
|   | <b><u>\$1,070,000</u></b> |
|   | Total                     |

(a) Of the projects listed for the year noted above, this project is of 1st priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:  
 (Circle One) High  
 Medium  
Low

Prepared By: Dean Haen, Port Manager  
Shane Hansen, Graymont  
 Date: January 31, 2016

10e

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2016**

**Send To: WisDOT**

Bureau of Railroads & Harbors

P.O. Box 7914

Madison, Wisconsin 53707-7914

**Port of Green Bay**

Harbor Name

**Brown County (Brown County Port & Resource Recovery Department)**

Responsible Local Unit of Government

(County, City, Village or Town)

Improvement Proposed in Calendar Year **2016**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

**PART I Project Description and Objective(s)**

**Project Name: RGL Holdings State Street Dock Wall**

Install bollards, metal sheet piling cap, ladder and wood fender system along new existing 553' dock wall to accommodate vessel traffic. Additional facility upgrades to include maritime security requirements of fencing, gates, lighting, and cameras. Install crane pad and add additional concrete and asphalt paving to accommodate unloading vessels via landside crane.

|      |       |                          |               |               |
|------|-------|--------------------------|---------------|---------------|
| 3    | Each  | Bollards                 | \$ 19,000     | \$ 57,000     |
| 560  | Feet  | Dock wall fender         | \$ 75.00      | \$ 42,000     |
| 1600 | Feet  | Security fencing & gates | \$ 35.00      | \$ 56,000     |
| 1    | Each  | Guard shack              | \$ 10,000.00  | \$ 10,000     |
| 12   | Each  | Lighting                 | \$ 3,500.00   | \$ 42,000     |
| 12   | Each  | Electrical for lighting  | \$ 2,500.00   | \$ 30,000     |
| 560  | Feet  | Metal cap on dock wall   | \$ 70.00      | \$ 39,200     |
| 1    | Each  | 20' x 60' crane platform | \$ 150,000.00 | \$ 150,000    |
| 2    | Each  | Ladders for dock wall    | \$ 2,000.00   | \$ 4,000      |
| 8    | Each  | Security cameras         | \$ 2,500.00   | \$ 20,000     |
| 1    | Each  | Project management fees  | \$ 20,000.00  | \$ 20,000     |
| 1    | Acre  | Additional dock paving   | \$ 125,000.00 | \$ 125,000    |
| 2    | Acres | Blacktop road access     | \$ 200,000.00 | \$ 400,000    |
|      |       |                          |               | \$ 995,200.00 |

**PART II Project Resources**

**Expected Funding Sources (All types) Amount**

|     |  |                    |
|-----|--|--------------------|
| (a) | <b>WI DOT HAP (80%)</b>                      | <b>\$796,160</b>   |
| (b) | <b>Brown County (20%)<br/>(RGL Holdings)</b> | <b>\$199,040</b>   |
| (c) |  |                    |
| (d) |  |                    |
|     |  | <b>\$2,379,500</b> |
|     |  | Total              |

**PART III Rank and Probability**

(a) Of the projects listed for the year noted above, this of **1st** priority to the applicant.

(b) The estimated probability of this project being started in the year noted above is:  
(Circle One) High  
**Medium**  
Low

Prepared By: **Dean Haen, Director and  
Scott Selby, RGL Holdings**  
Date: **January 31, 2016**

10e

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2016**  
**Send to: WDOT**  
Bureau of Railroads & Harbors  
P. O. Box 7914  
Madison, Wisconsin 53707-7914

**Port of Green Bay**  
Harbor Name

**Brown County (Brown County Port & Resource Recovery Department)**  
Responsible Local Unit of Government  
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2017**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

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**PART I Project Description and Objective(s)**

**Project Name: East Shore Public Port Terminal**

Purchase river front property 300' x 1600' along Fox River, presently owned by Green Bay Packaging, Inc., Proctor & Gamble, and Georgia-Pacific for creation of a public terminal facility. Construction of 1,000 lf of dock wall along Green Bay Packaging, Inc., including major dock face, sheet piling, anchors, bumper guards. Construction of an access road from the river front to Quincy Avenue along Interstate Highway 43 through Green Bay Packaging, Inc., property. Relocate Georgia-Pacific intake clarifier. Remove old railroad tracks and prepare property for port commerce.

---

**PART II Project Resources**

| <u>Expected Funding Sources</u> (All types) | <u>Amount</u>              |
|---|----------------------------|
| (a) <b>WI DOT HAP (80%)</b>                 | <b>\$8,000,000</b>         |
| (b) <b>Brown County (20%)</b>               | <b>\$2,000,000</b>         |
| (c)   |                            |
| (d)   |                            |
|   | <b><u>\$10,000,000</u></b> |
|   | Total                      |

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**PART III Rank & Probability**

- (a) Of the projects listed for the year noted above, this project is of 3rd priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:

(Circle One)      High  
Medium  
☐ Low

Prepared By: **Dean Haen, Director**  
Date: **January 31, 2016**

10e

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2016**  
**Send to: WDOT**  
Bureau of Railroads & Harbors  
P. O. Box 7914  
Madison, Wisconsin 53707-7914

**Port of Green Bay**  
Harbor Name

**Brown County (Brown County Port & Resource Recovery Department)**  
Responsible Local Unit of Government  
(County, City, Village or Town)

Improvements Proposed in Calendar Year **2017**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

**PART I Project Description and Objective(s)**

**Project Name: Dredge North Dock for KK Integrated Logistics, Inc.**

KK Integrated Logistics, Inc. utilizes Western Lime's North Dock warehousing property for delivery of forest products. The area needs to be dredged to its authorized depth of 24' LWD. An estimated 1,200 cy needs to be dredged at a cost of \$25/cy for a total cost of \$30,000.

| PART II Project Resources  |                  | PART III Rank & Probability   |
|--|------------------|---|
| <u>Expected Funding Sources</u> (All types)                      | <u>Amount</u>    |   |
| (a) <b>Wisconsin DOT HAP (80%)</b>                               | <b>\$ 24,000</b> | (a) Of the projects listed for the year noted above, this project is of <u>4th</u> priority to the applicant.   |
| (b) <b>Brown County (20%)</b><br>(KK Integrated Logistics, Inc.) | <b>\$ 6,000</b>  |   |
| (c)  |                  | (b) The estimated probability of this project being started in year noted above is:<br>(Circle One) <input type="checkbox"/> High<br><input checked="" type="checkbox"/> Medium<br><input type="checkbox"/> Low |
| (d)  |                  |   |
|  | <b>\$ 30,000</b> |   |
|  | Total            |   |

Prepared By: **Dean Haen, Director**  
**Cynthia Feller-Kuber, KK**  
**Integrated Logistics, Inc.**  
Date: **January 31, 2016**

10e

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

Due: April 1, 2016  
Send to: **WisDOT**  
Bureau of Railroads & Harbors  
P. O. Box 7914  
Madison, Wisconsin 53707-7914

Port of Green Bay  
Harbor Name

Brown County (Brown County Port & Resource Recovery Department)  
Responsible Local Unit of Government  
(County, City, Village or Town)

Land Owner  
McDonald Lumber Co, INC.  
2020 Angie Ave.  
Green Bay WI 54302

Improvements Proposed in Calendar Year 2017

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

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**PART I Project Description and Objective(s)**

**Project Name: McDonald Warehouse Development**

The Marinette Marine Corporation is proposing to build Ship to Shore Connectors (SSC) as part of a Federal Contract. The project site is located at 701 Bay Beach Rd. Green Bay, WI 54302. The project would bring an economic benefit to the State of Wisconsin, and provide a facility that could be used for additional contract opportunities in the future. The project includes the construction of a ramp, associated facilities, loading equipment, launching equipment, dock and seawall construction, electrical, water, lighting and dredging.

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**PART II Project Resources**

| <u>Expected Funding Sources</u> (All types) | <u>Amount</u>      |
|---|--------------------|
| (a) <b>WDOT HAP (80%)</b>                   | <b>\$2,400,000</b> |
| (b) <b>Brown County (20%)<br/>(MMC/MLC)</b> | <b>\$ 600,000</b>  |
| (c) Others                                  |                    |
| (d)   | <b>\$3,000,000</b> |
| Total                                       |                    |

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**PART III Rank & Probability**

(a) Of the projects listed for the year noted above, this project is of 5<sup>th</sup> priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High  
Medium  
Low

Prepared By: Dean Haen, Director  
Chester McDonald, Owner  
Date: January 31, 2016

10 e

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2016**  
**Send to: WDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County (Brown County Port & Resource Recovery Department)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvements Proposed in Calendar Year **2018**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

**PART I Project Description and Objective(s)**

**Project Name: Green Bay Harbor Navigational Channel Deepening Project**

Deepen federal navigational channel from Grassy Island to the East River Turning basin to St. Lawrence Seaway specification of 26'3". Presently the channel is 26' to Grassy Island then shallows to 24' until the Main St. Bridge and 22' beyond. The channel would need to be dredged a distance of 4 miles. The U.S. Army Corps of Engineers may then be authorized to conduct a Feasibility Study consisting of a cost/benefit analysis to determine if deepening the whole federal channel is warranted. The port would benefit by decreasing shipping costs and expanding cargoes presently not received because the cargoes are transported on ocean-going ships requiring the necessary seaway draft. The total quantity of material to be dredged from the navigational channel is an est. 870,369 cy at a cost of \$25.00/cy or \$21,759,225.

**PART II Project Resources**

| <u>Expected Funding Sources</u> (All types)                  | <u>Amount</u>              |
|--|----------------------------|
| (a) <b>Wisconsin DOT HAP (50%)</b>                           | <b>\$10,879,612</b>        |
| (b) <b>Brown County (50%)</b><br><b>(Terminal Operators)</b> | <b>\$10,879,613</b>        |
| (c)  |                            |
| (d)  |                            |
|  | <b><u>\$21,759,225</u></b> |
|  | Total                      |

**PART III Rank & Probability**

- (a) Of the projects listed for the year noted above, this project is of 1st priority to the applicant.
- (b) The estimated probability of this project being started in year noted above is:  
 (Circle One) High  
 Medium  
 Low

Prepared By: **Dean Haen, Director**  
 Date: **January 31, 2016**

10e

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2016**  
**Send to: WDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County (Brown County Port & Resource Recovery Department)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvements Proposed in Calendar Year **2018**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

**PART I Project Description and Objective(s)**

**Project Name: Port of Green Bay Slip and Dock Wall Deepening Project**

Dredge the necessary slips and dock walls to St. Lawrence Seaway specification of 26'3". Presently the slips are approximately 24'. The Fox River Dock slip would need to be dredged at an estimated cost of \$600,000. The Western Lime Company dock wall would need to be dredged at an estimated cost of \$300,000. WPS, Flint Hills Resources, Sanamax, St. Mary's Cement, RGL Holdings, C. Reiss Coal, LaFarge, NE Asphalt and Georgia-Pacific would also have to be dredged. Estimated dredging cost of an additional \$2.5 million.

**PART II Project Resources**

**PART III Rank & Probability**

| <u>Expected Funding Sources</u> (All types) | <u>Amount</u>              |
|---|----------------------------|
| (a) <b>WI DOT HAP (80%)</b>                 | <b>\$ 2,720,000</b>        |
| (b) <b>Brown County (20%)</b>               | <b>\$ 680,000</b>          |
| (c) <b>(Terminal Operators)</b>             |                            |
| (d)   |                            |
|   | <b><u>\$ 3,400,000</u></b> |
|   | Total                      |

(a) Of the projects listed for the year noted above, this project is of 2nd priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High  
 Medium  
Low

Prepared By: **Dean Haen, Director**  
 Date: **January 31, 2016**

10e

**THREE-YEAR HARBOR DEVELOPMENT  
STATEMENT OF INTENTIONS**

**Due: April 1, 2016**  
**Send to: WDOT**  
 Bureau of Railroads & Harbors  
 P. O. Box 7914  
 Madison, Wisconsin 53707-7914

**Port of Green Bay**  
 Harbor Name

**Brown County (Brown County Port & Resource Recovery Department)**  
 Responsible Local Unit of Government  
 (County, City, Village or Town)

Improvements Proposed in Calendar Year **2018**

Instructions: Complete one of these sheets for each project contemplated in next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

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**PART I Project Description and Objective(s)**

**Project Name: West Shore Public Port Terminal**

Purchase river front property along Fox River, presently owned by U.S. Oil Company and Mobil Company for creation of a public terminal facility that would be available for new port operations. The project would include acquisition (\$7M), constructing a dock wall (\$10M) at the bulkhead line and filling behind.

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**PART II Project Resources**

| <u>Expected Funding Sources</u> (All types) | <u>Amount</u>              |
|---|----------------------------|
| (a) <b>WI DOT HAP (80%)</b>                 | <b>\$13,600,000</b>        |
| (b) <b>Brown County (20%)</b>               | <b>\$ 3,400,000</b>        |
| (d)   |                            |
| (d)   |                            |
|   | <b><u>\$17,000,000</u></b> |
|   | Total                      |

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**PART III Rank & Probability**

(a) Of the projects listed for the year noted above, this project is of 3rd priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One)      High  
                              Medium  
                              Low

Prepared By: **Dean Haen, Director**  
 Date: **January 31, 2016**

10e



No. 11 -- CLOSED SESSION. - Struck from agenda.

**OTHER**

No. 12 -- Such other matters as authorized by law. None.

**Late Communication**

No. 12a-- **FROM SUPERVISOR GRUSZYNSKI: THAT BROWN COUNTY CREATE AN ADVISORY SUBCOMMITTEE OF 3-5 SUPERVISORS TO RECOMMEND A REDISTRICTING PROPOSAL FOR POSSIBLE MAPPING CRITERIA, MAP CONTENT AND THE POTENTIAL ESTABLISHMENT OF A CITIZEN REDISTRICTING COMMISSION.**

Refer to Planning, Development & Transportation Committee – **APRIL MEETING.**

No. 13 -- Bills over \$5,000 for the period ending February 29, 2016.

A motion was made by Supervisor Clancy and seconded by Supervisor Kaye “**to pay the bills for period ending February 29, 2016**”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 14 -- Closing Roll Call

Present: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Erickson, Zima, Evans, Kaye, Buckley, Landwehr, Dantine, Katers, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Fewell

Absent: Haefs, La Violette

Total Present: 24 Total Absent: 2

No. 15 -- Adjournment to **Tuesday, April 19, 2016 at 9:30 a.m., Legislative Room 203, 100 N Jefferson Street, Green Bay, Wisconsin.**

A motion was made by Supervisor Kaye and seconded by Supervisor Jamir “**to adjourn to the above date and time**”. Voice vote taken. Motion carried unanimously with no abstentions.

MEETING ADJOURNED AT: 8:53 p.m.

/s/ Sandra L. Juno  
SANDRA L. JUNO  
Brown County Clerk